



Application for Utility Service – Water, Sewer, Refuse, & Stormwater

Town of Carolina Beach

1121 Lake Park Blvd N Carolina Beach, NC 28428

Phone: 910-458-2983

Email: info@carolinabeach.org

All Documents are required before account can be established:

- Copy of recorded Deed, Closing Disclosure, or Lease/Rental Agreement
- Proof of Identification (Example: Photo ID)
- Signed and completed application
- For renters a deposit and set up fee must be paid via cashier’s check or money order
- For owner’s there is a \$55 set up fee that will be added to the first bill.

Service Start Date: _____

Service Address: _____

Please initial by the following questions that apply to you:

Are you the new owner or tenant? _____ Owner _____ Tenant

Is this a Residential property or Commercial Property? _____ Residential _____ Commercial

Is this property your primary full-time residence? _____ Yes _____ No

If you are an owner is this a seasonal rental property? _____ Yes _____ No

Billing Information

**Per GS 105A-3(c) providing your social security number is voluntary and will be used for utility credit check and debt collection only. Please note that if you are a tenant and do not provide your social security number, that the Town of Carolina Beach would be unable to perform a utility credit check, and you would be required to pay the maximum deposit. The Identity Theft Protection Act mandates all municipal utility service providers to verify proof of identification to set up services to prevent identity theft.*

Primary Account Holder Name _____

Mailing Address _____

Primary Phone Number _____

Secondary Phone Number _____

Email Address: _____

***Driver’s License Number** _____ ***State** _____

***Social Security Number** _____

Secondary Account Holder Name _____

Primary Phone Number _____

Secondary Phone Number _____

Email Address: _____

*Driver's License Number _____ *State _____

*Social Security Number _____

Commercial Properties:

Name of Business: _____

Tax Identification Number _____

DBA: _____

Please Read, Sign, And Date Below:

** I am requesting to set up service for water, sewer, refuse, and stormwater with the Town of Carolina Beach. I understand that I am responsible for all charges at the above-mentioned address until I notify the Town of Carolina Beach in writing that I no longer rent or own the said address. If I am an owner and I have a tenant at my property that sets up service, I understand that once the tenant gives notice to the Town of Carolina Beach that the tenant has moved out, the account will be reinstated into my name. I understand that there is a base rate for water, sewer, refuse, and stormwater even if water is turned off or has no usage as outlined in the rates and fees schedule each fiscal year.*

Primary Signature

Date

Secondary Signature

Date

For Office Information Only

New Account Number: _____

Credit %: _____ **Deposit:** _____ **+ \$55.00 Set Up Fee =** _____